

**Twiggs County Board of Commissioners**  
**Minutes of the Regular Scheduled Meeting**  
**Commissioners Chambers**  
**May 21, 2019**  
**7:00 p.m.**

**AGENDA**

**Present:** Chairman Kenneth E. Fowler, Commissioners Brent DuBois, Lonnie Ford, Steve Birdsong, William Bond, and County Administrator, Kelvin C. Lewis.

**Call to Order:** Chairman Fowler called the meeting to order

**Pledge of Allegiance:** Chairman Fowler

**Invocation:** Commissioner Ford led in Prayer

**Approval of the Agenda:**

- a. Carillon Clock Service
- b. Courthouse Master Control
- c. 2014 SPLOST Continuation
- d. LMIG Selections
- e. Memorial Day-Convenience Centers
- f. Sessions Park Equipment Repairs
- g. Regional Development Authority Appointment
- h. Adding Convenience Center Days/Hours
- i. Open Road Repair Bids
- j. BOC Meeting Time Change
- k. UGA Extension Agreement

Commissioner Ford made a motion to approve the agenda. Commissioner DuBois seconded. Unanimous approval vote.

*Carillon Clock Service*

Administrator Lewis requested BOC feedback regarding the courthouse clock operation. He informed them of a vendor conversation to service the clock semi-annually for performance optimization and correct time with daylight savings changes. Commissioner Ford motioned to approve the \$650.00 two-stop maintenance agreement. Commissioner Birdsong seconded. Unanimous approval.

### *Courthouse Master Control*

Administrator Lewis reminded the BOC of the May 7, 2019 courthouse master control discussion. The goal was to source a controller to provide predictable temperature values. Administrator Lewis spoke of a digital thermostat option offered by Massingill that would provide courthouse temperature details to his office considering the proper device and software at a fraction of the cost. Commissioner DuBois stated a likely cost savings with the ability to adjust temperatures based on building occupancy. Commissioner DuBois motioned to approve the ~\$6000.00 transaction. Commissioner Ford seconded. Unanimous approval.

### *2014 SPLOST Continuation*

The BOC engaged in conversation regarding capital projects for the 2014 SPLOST continuation. Administrator Lewis advised of the receipt of projects from the municipalities of Danville and Jeffersonville. After deliberation, Commissioner Birdsong motioned to provide 10% for Recreation and 90% for Roads and Equipment. Commissioner Ford seconded. Unanimous approval (including Bond under duress).

### *LMIG Selections*

Road Superintendent Larry Thompson provided a comprehensive list of road options for repair selections with LMIG funding. Each Commissioner chose roads within their Districts consistent with the GDOT awards and county match. Afterwards, Commissioner Bond motioned to approve the list. Commissioner Birdsong seconded. Unanimous approval. Superintendent Thompson to coordinate ad development and newspaper posting with Administrative Services Director Termila Solomon.

### *Memorial Day-Convenience Centers*

Commissioner Bond offered discussion for allowing Convenience Center personnel to be off for Memorial Day. Concern was expressed for the citizen need during the holiday period. A compromise was reached to have the facility open unmanned on May 27, 2019 and staffed on May 28. Normal scheduling would resume on May 29. Additionally, Commissioner Birdsong motioned to have all centers open as follows:

1. Six (6) days per week with Sunday closure beginning July 1, 2019.
  2. Hours of operation: M, W, F, and S, 8am-6pm; Tu and Thurs: 9am-6pm.
  3. Employees will remain part-time at no more than 29 hours per week.
- Commissioner Bond seconded. Unanimous approval vote.

### *Sessions Park Equipment Repairs*

Commissioner Bond expressed interest in having the recreation equipment at Sessions Field on Sgoda Rd repaired. Commissioner Bond motioned to locate a qualified appraiser to generate a bid. Commissioner Ford seconded. Unanimous approval.

### *Regional Development Authority Appointment*

Commissioner Ford motioned to appoint Faye Bridges to the Regional Development Authority Board. Commissioner Fowler seconded. Unanimous approval.

### *Open Road Bids*

Administrator Lewis presented Commissioner Birdsong with one sealed bid for the District 4 Paving Project. After opening and reviewing, Commissioner Birdsong motioned to approve the Professional Paving bid for the District 4 Paving Project. Commissioner DuBois seconded. Unanimous approval.

### *Meeting Time Change*

Commissioner DuBois advised of the interest in moving the second BOC Meeting of the month to 6pm vs the 7pm start. Allows for better daylight utilization. Commissioner Bond expressed opposition to the change. Chairman Fowler polled the audience for a time preference. After discussion, Commissioner DuBois motioned to approve the 6pm change. Commissioner Birdsong seconded. 4 Yes votes. 1 No (Bond).

### *UGA Extension Agreement*

Attorney W. Kerry Howell provided the BOC with a UGA Extension agreement update. The details were similar; however, the service fees would increase under a new arrangement. Commissioner Birdsong motioned to remain with the current UGA Extension MOU. Commissioner Bond seconded. Unanimous approval.

## **Approval of Minutes**

Commissioner Bond made a motion to approve the May 7, 2019 meeting minutes. Commissioner DuBois seconded. 4 Yes votes. 1 Absent (Ford)

## **Old Business**

### *Road Equipment*

The BOC decided to table the discussion of replacing Road Dept. equipment until the June 4 meeting. However, Commissioner Birdsong motioned to establish a Road Dept. bank account. Commissioner Ford seconded. Unanimous approval.

### *Cranberry Lane Update*

The BOC engaged in discussions about the status of Quick Claims for the county acquisition of Cranberry Lane. Attorney Howell sited one remaining resident to completion. Commissioner Bond stressed the importance of proceeding with the county ownership initiative. He requested Attorney Howell take the necessary actions to bring closure to the matter.

### *Electric Utility Review*

Administrator Lewis provided the BOC with a rate utility review update. He indicated the inability to source a copy of the electric statement from Georgia Power for the I-16 lighting. Chairman Fowler recommended contacting Kathy Faulk for address details.

### **New Business**

#### *Fire/EMA Lawnmower*

Fire Chief Jack Wood and Road Superintendent Larry Thompson informed the BOC of identified lawnmower options. After discussion, Commissioner Ford motioned to approve. Commissioner Birdsong seconded. 4 Yes votes; 1 No (DuBois)

Road Superintendent Larry Thompson addressed the BOC concerning the compressor for the courthouse sprinkler system. Commissioner Ford motioned to approve the replacement. Commissioner Fowler seconded. Unanimous approval. Larry Thompson to obtain PO from Administrative Services Coordinator Wilmarie Liz.

Administrator Lewis advised the BOC of the Twiggs County Garden Club's interest in placing potted plants at the courthouse entrance for beautification. Commissioner Ford motioned to approve. Commissioner Bond seconded. Unanimous approval.

Commissioner Bond motioned to have BOC employees engage in HVAC training. Commissioner Birdsong seconded. 2 Yes (Bond/Birdsong); 1 No (Fowler); 2 Abstained (DuBois/Ford).

Commissioner Bond motioned to begin imminent domain proceedings for Cranberry Lane. Commissioner Birdsong seconded. Unanimous approval.

Commissioner Bond motioned to begin imminent domain proceedings for Williams Road. Commissioner Birdsong seconded. 2 Yes (Bond/Birdsong); 3 Abstained (DuBois, Ford, and Fowler).

**Executive Session**

Commissioner Bond motioned to move to Executive Session. Seconded by Commissioner Fowler. Unanimous approval vote.

Commissioner Ford motioned to return to Regular Session. Seconded by Commissioner Birdsong. Unanimous approval vote.

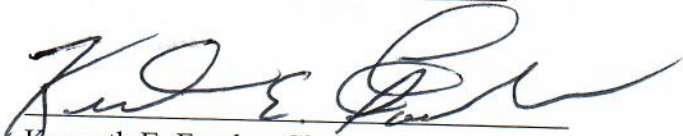
**Public Comments**

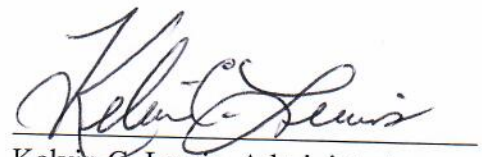
None

**Adjournment**

Commissioner Birdsong motioned to adjourn. Commissioner Bond seconded. Unanimous approval.

Minutes approved June 4, 2019

  
Kenneth E. Fowler, Chairman

  
Kelvin C. Lewis, Administrator