

**Twiggs County Board of Commissioners**  
**Minutes of the Regular Scheduled Meeting**  
**Commissioners Chambers**  
**March 19, 2019**  
**6:00 p.m.**

**AGENDA**

**Present:** Chairman Kenneth E. Fowler, Commissioners Brent DuBois, Lonnie Ford, Steve Birdsong, William Bond, and County Administrator, Kelvin C. Lewis.

**Call to Order:** Chairman Fowler called the meeting to order

**Pledge of Allegiance:** Chairman Fowler

**Invocation:** Commissioner DuBois led in Prayer

**Approval of the Agenda:**

- a. Interim Fire Chief/EMA Director (Gilbert French)
- b. Safe Custodian
- c. 192 Bullard Rd Property Survey (Formerly Watson Pond)-Commissioner Ford
- d. Twiggs County Court House Bible Reading April 25-May 2 (8-8pm)
- e. National Day of Prayer-May 2, 2019, at 12 noon
- f. Tax Assessor Vehicle Update-Romona Vaifale
- g. Moving BOC Meeting to 7pm
- h. Beer and Wine License Fee-Romona Vaifale

Commissioner Ford made a motion to approve the agenda. Commissioner Fowler seconded. Unanimous approval vote.

*Interim Fire Chief/EMA Director*

Fire Chief/EMA Director Jack Wood approached the BOC indicating a rescinding of his resignation. Commissioner Ford motioned to approve. Commissioner Fowler seconded. Unanimous approval vote. Chief Wood also advised the BOC of an interest to hire Gilbert French as a part-time Fire/EMA employee, at a rate of \$15.00/hour, up to 3 days per week, to assist with duties to allow him more time to focus on water, etc. Per Chairman Fowler, it will allow Chief Wood an opportunity to take some time off.

### *Safe Custodian*

Administrator Lewis requested that the BOC appoint Termila Solomon as the Safe Custodian. Allows for continued separation of duties. Commissioner Ford motioned to approve. Commissioner Fowler seconded. Unanimous approval vote.

### *Tax Assessor Vehicle*

Chief Tax Assessor Romona Vaifale approached the BOC regarding the difficulty of locating a second vehicle with desired specifications for \$10,000.00. Administrator Lewis corroborated the position siting research completed. After brief discussion, BOC tabled for future review.

### *Moving BOC Meeting to 7pm*

Commissioner DuBois proposed a change in the second BOC meeting of the month to 7pm. Commissioners Birdsong and Bond presented details supporting the change. It had been changed to 6pm previously for daylight optimization. However, the agreement was to return to the original time once Daylight Savings Time resumed. Commissioner Bond motioned to approve the change. Commissioner Fowler seconded. Unanimous approval vote.

### *Beer and Wine License Fee*

Tax Assessor Romona Vaifale informed the BOC of the current charge of \$750.00 for a Beer and Wine license. She indicated the BOC voted in 2004 for the increase; however, in 2011 when the Twiggs Code was revised, the change was not included. Chief Assessor Viafale requested the BOC approve the change again for continuity. Commissioner Bond motioned to maintain the Beer and Wine license fee at \$750.00. Commissioner Fowler seconded. Unanimous approval vote. Attorney W. Kerry Howell committed to drafting a resolution to that effect.

### *Municipal and County Festival*

Commissioner Ford proposed the forming of a committee to develop a proposal for a Municipal and County Festival. The idea originated from Commissioner DuBois March 5 meeting interest in the development of Watson Pond Park. Commissioner Ford committed to contact Mayor Charles Williams for idea support. He also expressed interest in each Commissioner having a committee representative.

### **Approval of Minutes**

Commissioner DuBois made a motion to approve the February 19, 2019 meeting minutes. Commissioner Fowler seconded. Unanimous approval.

## **Old Business**

### *Mobile Pantry Dates*

March 21, 2019-Sgoda Rd

April 11, 2019-Jeffersonville

### *Elections Office Renovation*

Commissioner Bond inquired about the existence of plans that detail the construction of the new courthouse section. Administrator Lewis confirmed the location of plans by Deputy Ezra Wyche and himself. Commissioner Bond also interested in width of the proposed door to insure wheelchair accommodations. The status of the renovation is contingent upon the information validation.

### *Extension Office Partitions*

Commissioner Bond indicated receiving feedback on the necessity of partitions at the Extension Office. Appears a need for a level of privacy. Commissioner Bond believes the portable structures would be adequate. Commissioner Ford disagreed with the conclusion but noted the BOC discussion and approval action for the mobile option.

### *Sewer Plant Upgrade-Jack Wood*

EMA Director Jack Wood clarified that the \$3000.00 represented payment for the water department software package. It will manage billing, etc. of water department services. Commissioner Bond motioned to approve the funding of the water department software billing package. Commissioner Fowler seconded. Unanimous approval vote.

### *Local Legislation*

Administrator Lewis asked the BOC for a motion to move forward with the amendment of local legislation as advertised on February 14, and 21, 2019. Commissioner Ford motioned to approve. Seconded by Commissioner Fowler. Yes-4; Abstain-1 (DuBois).

## **Executive Session**

Commissioner Birdsong motioned to move to Executive Session. Seconded by Commissioner Ford. Unanimous approval vote.

Commissioner Ford motioned to return to Regular Session. Seconded by Commissioner Bond. Motion passed by unanimous vote.

### **New Business**

Commissioner Bond motioned to hire Wilmarie Liz as Accounting Coordinator. Seconded by Commissioner Ford. Unanimous approval vote.

Commissioner DuBois motioned to approve the Massingill quote to repair the Health Department lighting at the Health Department's expense. Commissioner Fowler seconded. Unanimous approval vote.

Commissioner DuBois motioned to approve the Massingill quote to install an electrical receptacle to support a stove. Seconded by Commissioner Ford. Per Development Authority Director Judy Sherling, the action is fine contingent on the work being covered by insurance. Unanimous approval vote.

### **Public Comments**

Julia Asherman requested the BOC rule on the matter of her high tunnels being assessed as property versus equipment by the Tax Assessor's Office. Attorney W. Kerry Howell recommended Ms. Asherman await the arrival of the 2019 property tax assessment and submit an appeal to the Tax Assessor's Office, if deemed appropriate.

### **Adjournment**

Commissioner DuBois motioned to adjourn. Commissioner Bond seconded. Unanimous approval.

Minutes approved \_\_\_\_\_, 2019

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Kenneth E. Fowler, Chairman

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Kelvin C. Lewis, Administrator